

**Special Committee on RTM Governance
Minutes, May 23, 2018**

Attendees (districts): Kimberly Blank (7); Tom Broadhurst III (5); Andrew Chapin (8); Bill Collins (11); Tom Conelias (3); Betsey Frumin (9); Dean Goss (1); Robert May (12); Robert McKnight (4); Wilma Nacinovich (2); Lisa Stuart (11); Alexis Voulgaris (6). Absent: Josh Brown (8); Lucia Jansen (7); Alan Small (10)

Ms. Voulgaris opened the meeting at 7:00 PM.

Minutes from the April 24, 2018 meeting were unanimously approved.

Mr. Collins presented the work of the sub-committee organizing the suggestions collected from RTM members thus far. This collection included comments from the public forum on April 19, 2018. Many suggestions focus on efficiency, less repetition in meetings, new member orientation and encouraging uniform practices across districts. Recommendations were culled and duplicates were removed. Mr. Collins recommended the committee determine suggestions that are achievable and rank them.

The committee discussed the importance of communicating with RTM members about the committee's process. We agreed to send our list of recommendations to the entire RTM to guarantee that the list represents everyone's suggestions. We discussed when to present recommendations, whether piecemeal or all at one time.

Committee members will now go through the master list and identify recommendations that may be out of our purview. At our next meeting, we will discuss these items and then seek advice from Moderator Byrne and Town Attorney John Wayne Fox. We agreed to document any recommendations that are not pursued and why.

At the June Standing Committee meetings, committee members will ask for specific recommendations. Standing Committees should review the core functions of their committees as outlined in the Appendix of the RTM Rules as well as the "Budget Planning Process" (pages 14-16 in the RTM Rules) and determine what, if any, changes or modifications should be considered.

The committee determined which members would meet with Town officials:

Board of Selectmen: Lucia Jansen, Tom Broadhurst, Lisa Stuart

Law Department: Bob McKnight, Tom Conelias

Town Clerk: Betsey Frumin, Bob May

RTM Moderator: Andy Chapin, Dean Goss

BET: Kim Blank, Wilma Nacinovich

Registrar of Voters: Bob May, Bill Collins

Ms. Voulgaris will send a cover letter to these people letting them know who will contact them.

We set our next meeting for Tuesday, June 12. 7 pm. Location TBD.

Ms. Voulgaris adjourned the meeting at 8:15.

Respectfully submitted, Lisa G. Stuart

DRAFT